

At the **MEETING of COUNCIL**, held via video conference, on Wednesday 17th February 2021 commencing at 6.00pm.

PRESENT

Councillor Mrs E. M. Chard (Mayor)

Councillors Mrs J. Butterfield JP MBE, Mrs J. Chamberlain-Jones, A. R. James, A. S. Johnson, B. Jones, K. R. Jones, Mrs P. M. Jones, Mrs D. L. King, Ms J. L. McAlpine, B. Mellor, Mrs W. M. Mullen-James, P. Prendergast, Miss S. L. Roberts, Ms V. Roberts, A. J. Rutherford, T. Thomas and Miss C. L. Williams.

Mr G. J. Nickels – Town Clerk
Miss H. J. Windus – Deputy Town Clerk

52. APOLOGIES

Apologies had been received from Councillors B. Blakeley and J. Hughes.

53. MINUTES

The minutes of the following meetings of Council and committees were submitted for approval as a correct record:

Meeting of Council - 20th January 2021 - Min.Nos. 35-51

With regard to min.no.44 (Member's Item: Road Markers on the Promenade), the Town Clerk apologised that the letter to Denbighshire County Council had only been sent that day.

In reference to min.no.46 (Police Cadets / Young Persons Mentoring), a member asked if there had been any progress?

The Town Clerk advised that, as yet, there had not.

A member asked why his question had not featured in the above minutes? The member had asked if the Town Clerk had received an email from Denbighshire County Council informing the town council of the planned Covid-19 social distancing scheme in the town centre, to which the Town Clerk had confirmed that he had not.

The Town Clerk said that all future questions and comments raised during the 'Minutes' item would be reflected in the minutes in future.

Proposed by Councillor Mrs E. M. Chard and seconded by Councillor Miss C. L. Williams and **RESOLVED** as a correct record.

Planning Committee - 20th January 2021 - Min.Nos. 17-19

Proposed by Councillor Mrs W. M. Mullen-James and seconded by Councillor Ms J. L. McAlpine and **RESOLVED** as a correct record.

Planning Committee - 3rd February 2021 - Min.Nos. 20-23

Proposed by Councillor Mrs W. M. Mullen-James and seconded by Councillor Mrs D. L. King and **RESOLVED** as a correct record.

To Confirm or otherwise:

Finance & General Purposes Committee - 3rd February 2021 - Min. Nos.15-25

Proposed by Councillor A. J. Rutherford and seconded by Councillor Mrs P. M. Jones and **RESOLVED** as a correct record and confirmed for action.

54. **MAYOR'S REPORT**

The Mayor referred to the virtual Interfaith Peace Symposium with the Ahmadiyya Muslim Women's Association North Wales she had attended and had found very interesting.

55. **AUTHORISATION OF PAYMENTS/ADDITIONS TO APPROVED SUPPLIERS LIST**

Further to minute no.143 of the meeting of council held on 15th March 2017 and in accordance with the council's adopted financial regulations, the Town Clerk submitted schedule B (a list of non-regular payments to be released over the coming month) and details of one additional supplier to be added to the suppliers list after members' approval.

RESOLVED that the following was approved for payment and would be signed by two councillors in due course.

Schedule B payments for approval (27th January and 9th February 2021)

Voucher No.	Supplier name	Amount £	Description of Goods & Services
1116	Sioned Graham-Cameron	443.74	Welsh language translation
1117	Canda Copying	318.64	Rental and black & white copies
1118	Canda Copying	137.02	Colour copies
1119	Post Office	40.82	Postage for F&GP papers
1120	Delwedd Ltd	755.93	Website maintenance & hosting 2020/21
1121	Denbighshire County Council	12,444.00	Illuminations contract 2020
	Total payments	£14,140.15	

Emergency Payment – Voucher 1119 - payment for postage paid using the town council card as franking machine is faulty.

56. CCTV BOARD

The Town Clerk submitted a Deed of Variation (circulated with agenda) relating to the partnership's Agreement for the Provision of Technical Services for CCTV, between Cheshire West and Chester, Denbighshire County Council, Rhyl Town Council, Rhuddlan Town Council and Prestatyn Town Council and recommended that members agree to the small changes.

In response to members' questions:

- the Town Clerk advised that when the agreement period comes to an end, the contract will go out to tender.
- a member advised that the additional camera at Botanical Gardens would cost the Friends of the Botanical Gardens group £6,500 to connect it to the main system and so it would probably be monitored separately.

On a matter relating to CCTV, the Town Clerk referred to a recent email he had sent to all councillors asking for their views on the potential loss of a suitable column on which to display one of the town council's Christmas illuminations. The outcome of the discussion was that the illumination would go into storage and would be used to replace the next illumination to fail, to enable a CCTV camera to be erected instead.

[Councillor A. S. Johnson left the meeting to attend to another matter]

A member advised that he understood that there was an underspend in Denbighshire County Council's 'Safer Streets' budget.

Another member advised that the problem with having an illumination and a CCTV camera on the same column was that it caused glare and therefore affected the quality of the camera images.

[Councillor Mrs J. Chamberlain-Jones joined the meeting]

RESOLVED that:

- (i) *the Deed of Variation was approved for signing.*
- (ii) *the Town Clerk to make enquiries to Denbighshire County Council's 'Safer Streets' to ask if an additional column could be purchased by them to enable the town council's illumination to be displayed upon.*

57. DELEGATION OF AUTHORITY TO COMMITTEES

The Town Clerk presented his report (circulated with agenda) advising of a change to the financial regulations adhered to by the town council, which were re-approved by the Finance and General Purposes Committee held on 4th November 2020.

All future spends of £5,000 and over must be approved by a committee or sub-committee consisting of at least 50% of the full council membership, which will affect the following:

- Grounds Maintenance Sub-Committee (41% of council members)
- Civic & Social Events Sub-Committee (36% of council members)

Any recommendations to spend £5,000 or over made by the above sub-committees will need to be approved Council or the Finance and General Purposes Committee prior to orders being submitted.

RESOLVED that the changes to the Council's scheme of delegation to committees was noted.

58. **CORRECTION OF MINUTES**

The Town Clerk referred to his report (circulated with agenda) advising of two administrative errors.

The first was the omission of a report to the July 2020 meeting of Council to confirm councillors' approval of a 'Schedule A – Recurring Payments' report dealt with via e-mail to councillors in March 2020.

The second was that the August Payments schedule, approved at the September 2020 meeting of Council, was not entirely recorded in the minutes of that meeting, and all expenditure must be shown within the minutes.

The Town Clerk sought members' formal confirmation of both.

RESOLVED that

(a) In respect of the Schedule A Recurring Payments Schedule originally approved by email March 2020 be now be formally confirmed and signed by two Members.

Rhyl Town Council						
Regular Payments 1 April 2020 to 31 March 2021						
<u>Supplier & Description</u>	Freq	Method	Amount incl VAT £	Estimated for Year £	Estimated excl VAT £	Budget for Year £
RTC Staff Net Salaries	Mnthly	Bank Transfer	7,600	91,200	91,200	
HMRC Salary Deductions	Mnthly	Bank Transfer	3,000	36,000	36,000	
Flintshire CC Clwyd Pension Scheme	Mnthly	Bank Transfer	4,200	50,400	50,400	
Total for Staff Costs			14,800	177,600	177,600	178,000
Denbighshire CC - Council Tax (10 months)	Mnthly	Direct Debit	750	7,500	7,500	7,500
HSBC - Bank Charges	Mnthly	Direct Debit	20	240	240	250

BT Telephones - General	Qtrly	Direct Debit	640	2,560	2,133	2,200
BT Telephones - Internet	Qtrly	Direct Debit	130	520	433	450
Shire Leasing - Avaya Phone system	Qtrly	Direct Debit	360	1,440	1,200	1,200
Gunsmoke Communications - PR & Events	Mnthly	Bank Transfer	1,650	19,800	19,800	20,000
Benefits Advice - Appeals Officer	Mnthly	Standing Order	917	11,000	11,000	11,000
Citizens Advice - Fuel Poverty Worker	Qtrly	Standing Order	2,000	8,000	8,000	8,000
Rhyl Community Association - Tynewydd CC	Qtrly	Standing Order	2,625	10,500	10,500	10,500
Denbighshire County Council SC2 Loan	3 per annum	Bank Transfer	32,622	97,866	97,866	97,865
Denbighshire County Council CCTV Partnership	Annually	Bank Transfer	15,000	15,000	15,000	15,000

(b) The following schedule, originally approved for payment by the meeting of Council held on 16th September 2020 but omitted from inclusion of the minutes of that meeting be formally recorded as approved

Schedule B Payments 01.08.2020 – 31.08.2020					
Supplier	Details of Supply	Voucher Number	Invoice Date	Payment Method	Amount £
Pottles Premier Plants Ltd	Summer Plants	1023	28/06/20	Bank	10,105.10
Zoom	Pro Subscription 2020/21	1028a	19/07/20	Card	143.88
Canda Copying Ltd	Rental and B&W Copies	1031	01/08/20	Bank	273.52
Canda Copying Ltd	Colour Copies	1032	01/08/20	Bank	38.99
BJS Solutions Ltd	Annual Hardware Support Contract 20/21	1033	14/08/20	Bank	1,554.00
Total Schedule B					£12,115.49

59. EXCLUSION OF PRESS AND PUBLIC

RESOLVED that the Press and Public be excluded from the Meeting for consideration of the following items of business in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960, on the grounds of confidentiality.

60. MINUTES OF THE SOP COMMITTEE

The Mayor referred to the confidential minutes of the committee meeting held on 8th February (circulated prior to the meeting) for members' approval.

RESOLVED that the recommended actions outlined within the minutes were approved.

61. CLOSURE OF MEETING

There being no further items of business the Mayor declared the meeting closed.

Mayor:

Date: