

At the **ANNUAL MEETING of COUNCIL** held on Wednesday 15th May 2019 in the Council Chamber, Wellington Road Community Centre, Rhyl commencing at 6.00pm.

PRESENT

Councillor Mrs W. M. Mullen-James (Mayor)

Councillors B. Blakeley, Mrs J. Butterfield JP MBE, Mrs J. Chamberlain-Jones, Mrs E. M. Chard, Ms J. Hughes, A. R. James, A. S. Johnson, B. Jones, K. R. Jones, Mrs D. L. King, Ms J. L. McAlpine, B. Mellor, P. Prendergast, Miss S. L. Roberts, Ms M. V. Roberts, A. J. Rutherford, T. Thomas and R. J. Turner.

Gareth Nickels – Town Clerk
Miss H. J. Windus - Deputy Town Clerk

1. OPENING OF MEETING & APOLOGIES

The Mayor's Chaplain, Archdeacon of St. Asaph, the Venerable Andy Grimwood, commenced proceedings by leading all present in prayer.

Apologies for non-attendance were received on behalf of Councillors J. A. Ball and Miss C. L. Williams.

2. ELECTION OF MAYOR AND INSTALLATION

Councillor Mullen-James spoke briefly about her busy, varied and entirely enjoyable year in office and thanked her fellow councillors and town council officers for their support throughout.

In accordance with council policy on annual appointments, the Mayor invited nominations for the office of mayor for the municipal year 2019/2020.

It was proposed by Councillor Mrs J. Chamberlain-Jones and seconded by Councillor B. Blakeley that Councillor Mrs E. M. Chard be nominated.

RESOLVED that Councillor Chard was elected.

Councillor Mullen-James then invested Councillor Chard with the chain of office and invited her to read aloud and then sign the declaration of office.

The Mayor thanked her proposer and seconder for their nominations and their kind words and confirmed that her Consort would be her husband Mr Dudley Chard and that Father Charles Ramsay had kindly agreed to be her Chaplain for the year ahead. Councillor Chard added that her theme for the year would be to support the community and help local groups; and that the charities she would be supporting would be the local breast cancer charity The Treasure Chest and Diabetes UK Cymru.

Councillor Chard James then invested her Consort with the badge of office.

On behalf of the Town Council Councillor Chard thanked the retiring Mayor for her service over the last 12 months and presented her with a town crest, civic medal and flowers.

3. **ELECTION OF DEPUTY MAYOR**

In accordance with council policy on annual appointments, the Mayor invited nominations for the election of Deputy Mayor for the 2019/20 municipal year.

It was proposed by Councillor P. Prendergast and seconded by Councillor Mrs J. Butterfield JP MBE that Councillor Mrs D. L. King be nominated.

RESOLVED that Councillor King was elected.

The Mayor invested Councillor King with the chain of office and invited her to sign the Declaration of Office.

This done, the Deputy Mayor thanked members of the Council for their nominations and advised that her Deputy Consort would be Councillor P. Prendergast.

The Mayor invested the newly appointed Deputy Consort with the badge of office.

4. **MINUTES**

The minutes of the following meetings of council and committees were submitted for approval as a correct record:

Council - 17th April 2019 - Min.Nos.162-176

Proposed by Councillor Mrs W. M. Mullen-James and seconded by Councillor B. Mellor and **RESOLVED** as a correct record

Planning Committee - 17th April 2019 - Min.Nos.65-67

Proposed by Councillor Mrs W. M. Mullen-James and seconded by Councillor Ms J. L. McAlpine and **RESOLVED** as a correct record.

Planning Committee - 1st May 2019 - Min.Nos.68-71

Proposed by Councillor Mrs W. M. Mullen-James and seconded by Councillor Ms J. L. McAlpine and **RESOLVED** as a correct record.

To Confirm or otherwise:

Finance & General Purposes Committee - 1st May 2019 - Min.Nos.127-137

Proposed by Councillor A. J. Rutherford and seconded by Councillor B. Mellor and **RESOLVED** as a correct record and confirmed for action.

Finance & General Purposes Committee - 2nd May 2018 - Min. Nos.147-161

Proposed by Councillor A. J. Rutherford and seconded by Councillor B. Mellor and **RESOLVED** as a correct record and confirmed for action.

5. **APPOINTMENT OF COMMITTEES / SUB-COMMITTEES / SCHOOL GOVERNORS FOR THE 2019/20 MUNICIPAL YEAR**

The Mayor requested that members confirm the appointments as shown in appendix 1.

It was proposed by Councillor Mrs J. Butterfield JP MBE and seconded by Councillor P. Prendergast and **RESOLVED** that the appointments be approved.

6. **ELECTION OF CHAIR – FINANCE AND GENERAL PURPOSES COMMITTEE**

In accordance with council policy on annual appointments, the Mayor invited nominations for the Chair of the Finance and General Purposes Committee for the 2019/2020 municipal year.

It was proposed by Councillor A. R. James and seconded by Councillor Mrs W. M. Mullen-James that Councillor A. J. Rutherford be appointed

RESOLVED that Councillor Rutherford was elected.

7. **ELECTION OF VICE-CHAIR – FINANCE AND GENERAL PURPOSES COMMITTEE**

In accordance with council policy on annual appointments, the Mayor invited nominations for the Vice-Chair of the Finance and General Purposes Committee for the 2019/2020 municipal year.

It was proposed by Councillor A. J. Rutherford and seconded by Councillor Mrs J. Chamberlain-Jones that Councillor B. Mellor be appointed.

RESOLVED that Councillor Mellor was elected.

8. **ELECTION OF CHAIR – PLANNING COMMITTEE**

In accordance with council policy on annual appointments, the Mayor invited nominations for the Chair of the Planning Committee for the 2019/2020 municipal year.

It was proposed by Councillor Ms J. Hughes and seconded by Councillor B. Mellor that Councillor Mrs W. M. Mullen-James be appointed.

RESOLVED that Councillor Mullen-James be elected.

9. **ELECTION OF VICE-CHAIR – PLANNING COMMITTEE**

In accordance with council policy on annual appointments, the Mayor invited nominations for the Vice-Chair of the Planning Committee for the 2019/2020 municipal year.

It was proposed by Councillor Mrs J. Chamberlain-Jones and seconded by Councillor A. J. Rutherford that Councillor Ms J. L. McAlpine be appointed.

RESOLVED that Councillor McAlpine be elected.

10. **ELECTION OF CHAIR – STRATEGIC & OPERATIONAL PLANNING (SOP) COMMITTEE**

In accordance with council policy on annual appointments, the Mayor invited nominations for the Chair of the SOP Committee for the 2019/2020 municipal year.

It was proposed by Councillor B. Mellor and seconded by Councillor A. R. James that Councillor A. J. Rutherford be appointed.

RESOLVED that Councillor Rutherford be elected.

11. **ELECTION OF VICE-CHAIR – STRATEGIC & OPERATIONAL PLANNING (SOP) COMMITTEE**

In accordance with council policy on annual appointments, the Mayor invited nominations for the Vice-Chair of the SOP Committee for the 2019/2020 municipal year.

It was proposed by Councillor A. R. James and seconded by Councillor Mrs E. M Chard that Councillor Mrs W. M. Mullen-James be appointed.

RESOLVED that Councillor Mullen-James be elected.

12. **APPOINTMENT OF REPRESENTATIVES ON OUTSIDE ORGANISATIONS**

The Mayor requested that members confirm the appointments as shown in appendix 2.

It was proposed by Councillor Mrs J. Butterfield JP MBE and seconded by Councillor P. Prendergast and **RESOLVED** that the appointments be approved.

13. **DESIGNATION OF APPROVED DUTIES**

The Mayor requested confirmation that attendance by appointed representatives at the following:

- North & Mid Wales Association of Local Councils
- Sustainable Denbighshire
- Training events for committee chairs
- Betsi Cadwaladr University North Denbighshire Project Reference Group
- Attendance of Mayor or Deputy Mayor at civic events in Denbighshire, Flintshire and Conwy.

be designated as approved duties.

It was proposed by Councillor A. J. Rutherford and seconded by Councillor A. R. James and **RESOLVED** that the approved duties be confirmed.

14. **SCHEDULE OF MEETINGS**

The Mayor requested members' confirmation of the schedule of meetings for the 2019/2020 municipal year as shown in appendix 3.

It was proposed by Councillor Ms J. L. McAlpine and seconded by Councillor B. Mellor and **RESOLVED** that the schedule be approved.

15. **SIGNATORIES**

The Mayor requested members' confirmation of the signatories for the council's current and investment accounts for the 2019/2020 municipal year.

It was proposed by Councillor B. Mellor and seconded by Councillor A. R. James that the signatories be confirmed as:

The Mayor and Deputy Mayor, as Chair and Vice-Chair of the Council
The Chair & Vice-Chair of the Finance and General Purposes Committee
The Chair & Vice-Chair of Planning Committee
The Chair & Vice-Chair of Strategic and Operational Planning Committee

Together with one of the following officers:

Town Clerk
Deputy Town Clerk
Finance Officer

RESOLVED that the signatories be confirmed.

16. **AUTHORISATION OF PAYMENTS / ADDITIONS TO APPROVED SUPPLIERS LIST (SCHEDULE B)**

Further to minute no.143 of the meeting of Council held on 15th March 2017 and in accordance with the Council's adopted financial regulations, the Chair referred to the Town Clerk's submitted schedule B (a list of non-regular payments to be released over the coming month) (circulated with agenda).

| Supplier | Details of Supply | Voucher Number | Amount £ |
|----------------------------------|---|----------------|----------|
| Flying Colours Entertainment Ltd | Artistes for Mayor's May Day 4 th May 2019 | 742 | 1,326.00 |
| Flying Colours Entertainment Ltd | Artistes for Circus themed event 13 July 2019 | 743 | 2,658.00 |
| Fool's Paradise Ltd | Artistes for Mayor's May Day Event 4 May 2019 | 744 | 1,076.40 |
| Gunsmoke Communications | Additional sweets for Easter Event | 745 | 19.05 |
| Gunsmoke Communications | Event Management and Advertising for Mayor's Fun Day 4 May 2019 | 746 | 505.00 |

| | | | |
|--------------------------|--|-----|-----------------|
| St John Cymru | First Aid provision for Mayor's Charity concert | 747 | 72.00 |
| Bernie's Miles of Smiles | Face-painting for Mayor's Fun Day 4 th May 2019 | 748 | 150.00 |
| V A Reed T/A Fun Faces | Face-painting for Mayor's Fun Day 4 th May 2019 | 749 | 150.00 |
| Total Schedule B | | | 5,956.45 |

RESOLVED that the schedule was approved for payment and signed by two councillors.

17. CLOSURE OF MEETING

There being no further items of business the Mayor declared the meeting of council closed.

Mayor:

Date: