

At the **MEETING of COUNCIL** held on Wednesday 20th November 2019 in the Council Chamber, Wellington Road Community Centre, Rhyl commencing at 6.00pm.

PRESENT

Councillor Mrs E. M. Chard (Mayor)

Councillors J. Ball, B. Blakeley, A.R. James, A. S. Johnson, B. Jones, K. R. Jones, Mrs P. M. Jones, Mrs D. L. King, B. Mellor, Mrs W. M. Mullen-James, P. Prendergast, Miss S. L. Roberts, Ms V. Roberts, A. J. Rutherford, T. Thomas, R. J. Turner and Miss C. L. Williams.

Gareth Nickels – Town Clerk

82. OPENING OF MEETING & APOLOGIES

Apologies for non-attendance were received on behalf of Councillors Mrs J. Butterfield JP MBE, Mrs J. Chamberlain-Jones, Ms J. L. McAlpine and Miss H. J. Windus (Deputy Town Clerk).

83. MINUTES

The minutes of the following meetings of council and committees were submitted for approval as a correct record:

Council - 16th October 2019 - Min. Nos. 66-81

Proposed by Councillor Mrs D. L. King and seconded by Councillor B. Blakeley and **RESOLVED** as a correct record

Planning Committee - 16th October 2019 - Min. Nos.21-24

Proposed by Councillor Mrs W. M. Mullen-James and seconded by Councillors Mrs. D. King and **RESOLVED** as a correct record.

Planning Committee - 6th November 2019 - Min. Nos.25-27

Proposed by Councillor Mrs W. M. Mullen-James and seconded by Councillors A.S. Johnson and **RESOLVED** as a correct record.

To Confirm or otherwise:

Finance & General Purposes Committee - 6th November 2019 - Min. Nos.25-37

Proposed by Councillor B. Mellor and seconded by Councillor B. Blakeley and **RESOLVED** as a correct record and confirmed for action.

A Member queried the late dispatch of the Minutes for the Finance and General Purposes Committee which had been circulated on the evening and the Town Clerk agreed to review the process for their circulation.

84. **MAYOR'S REPORT**

The Mayor referred to her attendance at events over the past month and in particular the lighting of the Annual Bonfire and Remembrance Sunday. The Mayor asked that the work of the Mayor's Secretary in the preparation of the arrangements for Remembrance Sunday be acknowledged.

The Deputy Mayor referred to the event she had attended in particular Wicked Wales International Film Festival and the charity Fish and Chip supper organised by Towyn and Kinmel Bay Town Council.

RESOLVED that the report was received.

85. **AUTHORISATION OF PAYMENTS / ADDITIONS TO THE APPROVED SUPPLIERS LIST (SCHEDULE B)**

Further to minute no.143 of the meeting of council held on 15th March 2017 and in accordance with the council's adopted financial regulations, the Town Clerk submitted schedule B (a list of non-regular payments to be released over the coming month) and details of one additional supplier to be added to the suppliers list after members' approval.

RESOLVED that the following was approved for payment and signed by two councillors.

Schedule B payments for approval (30th October to 13th November 2019)

Supplier	Details of Supply	Voucher Number	Amount £
Cllr D King	Deputy Mayoral Expenses October 2019	873	169.75
Gunsmoke Communications	Expenses for Halloween & Christmas Events	874	123.70
Cllr E Chard	Mayoral Expenses October 2019	875	61.55
CIPFA	Professional Fees for Mr A O Williams	876	332.00
Newsquest Media	Public Notice	879	274.80
JTM Signs Ltd	Signs for Remembrance Sunday	880	288.00
Holywell TC – Mayors Charity Fund	2 x Tickets for Charity Carol Service 13/12/19	881	10.00
Bay of Colwyn- Mayors Charity A/C	Donation	882	10.00
Total Schedule B			£1,269.80

86. **ANNUAL RETURN 2017/18 – CONCLUSION OF AUDIT**

The Town Clerk submitted his report (circulated with agenda) and advised that a re-application for borrowing approval had been submitted to the Welsh Government and was in the process of being considered.

RESOLVED that the audited Annual Return for the 2017/18 financial year be received and the submission of an application to re-seek borrowing approval be noted.

87. ANNUAL RETURN 2018/19 – CONCLUSION OF AUDIT

The Town Clerk referred to his and the external auditor's reports (circulated with agenda)

RESOLVED that the audited Annual Return for 2018/19 be formally received and the contents of the action plan attached to the report be approved and overseen by the Council's Risk Assessment Sub-Committee

88. APPOINTMENT OF SCHOOL GOVERNOR – CHRIST THE WORD, RHYL.

The Mayor referred to the school's invitation to the town council to consider appointing a Additional Community Governor (circulated with agenda).

RESOLVED that Councillor Mrs J. Butterfield JP MBE be appointed as the Additional Community Governor for a four year period or until the Member ceases to be a Councillor.

89. FREE PARKING DAYS

The Town Clerk reported that five days of free parking was available to the Town Council to use at its discretion by 31st December 2019 and asked members to consider which dates it would like to use them on.

RESOLVED that

- (a) the County Council be advised that the Town Council would wish the period Friday 20th December – Tuesday 24th December to be free parking.
- (b) That the following Councillors take responsibility for ensuring that the signs are installed at the car parks indicated.

Morley Road Car Park	-	Councillor Mrs. E. Chard
Queen Street Car Park	-	Councillor Ms. V. Roberts
Sky Tower Car Park	-	Councillor K. Jones
West Kinmel Street Car Park	-	Councillor A. James
Central Car Park (formerly Underground)	-	Councillor K. Jones
Library Car Park ((not Morfa Hall)	-	Councillor T. Thomas
Railway Station Car Park	-	Councillor K. Jones

90. INFORMATION ITEMS

The Mayor advised that there were no urgent matters to raise.

91. QUESTION TIME

No questions were asked by members of the public present.

92. EXCLUSION OF PRESS AND PUBLIC

RESOLVED that the Press and Public be excluded from the Meeting for consideration of the following items of business in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960, on the grounds of confidentiality.

93. INFORMATION: CONFIDENTIAL MINUTES

The Mayor referred to the minutes of the SOP Committee meeting (circulated with agenda) for members' information:

SOP Committee - 14th October 2019 - Min.Nos.15-23

RESOLVED that the minutes were received.

94. RHYL TOWN PLAN: 2017 – 2022

The Town Clerk made reference to the document for members to receive, amend and approve (digital copies circulated with agenda, hard copies available at the meeting).

RESOLVED that the SOP Committee and particularly the Chair be thanked for its extensive work on the document which be herewith adopted by the Council subject to the Town Clerk being authorised to make minor editorial amendments if required.

95. CLOSURE OF MEETING

There being no further items of business the Mayor declared the meeting closed.

Mayor:

Date: