

At a meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** held via video conference on Wednesday 5th May, 2021 commencing at 6.00pm.

PRESENT

Councillor A. J. Rutherford (Chair)

Councillors Mrs J. Butterfield JP MBE, Mrs J. Chamberlain-Jones, Mrs E. M. Chard, A. R. James, K. R. Jones, Mrs. P. M. Jones, Ms J. McAlpine, Mrs W. M. Mullen-James, Miss S. Roberts, Ms V. Roberts, and T. Thomas.

Mr G. J. Nickels – Town Clerk

34. APOLOGIES

Apologies were received from Councillors J. Ball, B. Blakeley, B. Jones, Mrs D. L. King, B. Mellor, P. Prendergast and Miss C. L. Williams, and from Miss H. J. Windus – Deputy Town Clerk (annual leave).

35. PAYMENTS AND RECEIPTS REPORT (SCHEDULE A) APRIL 2021

The Chair referred to the Town Clerk’s report (circulated with agenda) detailing the schedule of payments made and income received.

Voucher No.	Supplier name	Amount £	Description of Goods & Services
1137	Shire Leasing	337.33	Avaya Telephone System Lease Rental 21/22 1 of 4
1138	BT	436.18	Line Rental and Calls
1139	HSBC	7.40	Bank Charges 17 Feb 2021 to 16 March 2021
1140	Denbighshire CC	732.25	NNDR Wellington Rd Civic Offices – Payment 1 of 10
1141	Gunsmoke Communications	1,440.00	Management Fee March 2021
1142	HMRC	2,804.70	PAYE Deductions March 2021
1143	Flintshire CC (Clywd Pension Fund)	4,294.23	Pension Contributions & Deficit Funding March 2021
1144	Staff Salaries	7,363.37	Staff Salaries April 2021
	Total payments	17,415.46	

Category	Description	Amount
Santander	Interest on 31 Day Notice Account	23.57
HSBC	Interest on 7 Day Deposit	0.54
HSBC	Interest on 7 Day Deposit	0.54
HSBC	Interest on 7 Day Deposit	0.54
HSBC	Interest on 7 Day Deposit	0.54
HSBC	Interest on 7 Day Deposit	0.54
DCC	Precept – 1 of 3 for 2021/22	184,537.00
	Total income	184,563.27

RESOLVED that the report was approved.

36. AUTHORISATION OF PAYMENTS/ADDITIONS TO APPROVED SUPPLIERS LIST (SCHEDULE B)

Further to minute no.143 of the meeting of Council held on 15th March 2017 and in accordance with the council's adopted financial regulations, the Chair referred to the Town Clerk's submitted schedule B (a list of non-regular payments to be released over the coming month) (circulated with agenda).

Voucher No.	Supplier Name	Description of Service	Amount £
1146	Sage & Co	Payroll Services January to March 2021	£93.00
1147	Sioned Graham Cameron	Translation Services	£170.00
Total			£263.00

RESOLVED that the schedule was approved for payment, and would be signed by two councillors in due course.

FURTHER RESOLVED that Standing Orders be suspended to enable the Town Clerk to respond as a matter of urgency.

37. PROVISIONAL YEAR END ACCOUNTS AND RESERVES

The Town Clerk submitted his and the Finance Officer's joint report (circulated with Agenda) identifying the council's provisional financial position as at 31st March 2021 and comparing actual income and expenditure against the approved budget for the year. The report identified that the council had a surplus of £122,522 against budgeted expenditure and the reasons therefor.

The report also detailed proposed movement of surplus funds to the general and specific named reserves in accordance with previous decisions and in anticipation of forthcoming expenditure.

RESOLVED that the report was received and the following proposed transfers to specific reserves approved:

- SC2 Loan Repayment Reserve - £100,000
- National Lottery – Rhyl Reads - £8,500
- Major Projects Reserve – £75,000 (original £15,000 plus £60,000)
- Elections Reserve - £5,000

38. CHAIR OF RISK ASSESSMENT SUB-COMMITTEE ASSURANCE REPORT 2020/21

The Town Clerk referred to the Chair's report (circulated with agenda) following his recent spot checks in line with the council's financial regulations in respect of bank reconciliation and actual payments made, to provide additional assurance to members of the council and Rhyl's taxpayers.

RESOLVED that the report was received and noted.

39. STATEMENT OF PETTY CASH PAYMENTS: APRIL 2020 – MARCH 2021

The Chair referred to the Town Clerk's report (circulated with agenda) requiring members' approval of expenditure from petty cash during the above 12 month period (payment schedule attached as appendix A.)

RESOLVED that the following payments were approved:

Description of Goods & Services	Amount
Home Bargains – Various	7.54
B&Q – Safety Signs etc	40.00
Tape (Free Xmas Parking Signs)	9.00
Morrisons - Xmas Windows Comp prizes	75.00
Wilkos - Frames - Xmas Windows Comp	16.90
Total	£148.44

40. ARRANGEMENTS FOR THE ANNUAL MEETING OF COUNCIL

The Town Clerk gave a verbal report advising of the arrangements for the annual meeting in that the meeting would in the main be held as a virtual meeting with only a limited number of preidentified guests in attendance.

The Town Clerk also advised that the meeting would be recorded.

Members determined that it would not be necessary for the persons nominating and seconding proposals to be predetermined.

RESOLVED that the report was received.

41. CONSULTATION: DENBIGHSHIRE COUNTY COUNCIL – FORMER SAVOY HOTEL AND THE QUEENS MARKET, THEATRE AND HOTEL NAMING PROTOCOL

The Town Clerk submitted a copy of a report (circulated with agenda) prepared by Denbighshire County Council and seeking the Town Council's views on the proposed naming of the former Queen's Market theatre and hotel.

In receiving the report members commented that it would have been appropriate to record other historical names such as the Savoy with the new name and hoped that incoming new businesses might be willing to utilise the names.

RESOLVED that the proposed names were supported .

42. CONSULTATION: BT PROPOSED REMOVAL OF VARIOUS TELEPHONE KIOSKS IN RHYL

The Town Clerk submitted details of proposals by BT (circulated with agenda) for the removal of a number of telephone kiosks around the town due to low usage and sought members instructions as to how to respond.

Address	Average calls per month
PCO PCO1 ROSEHILL ROAD RHYL	1
JCT PENDRE AVE PCO1 TRELLEWELYN ROAD RHYL	23
JCN LARKMOUNT/GRANGE RD PCO2 GRANGE ROAD RHYL	0

JCT MEREDITH CRES PCO1 CEFNDY ROAD RHYL	12
PCO1 RHYDWEN DRIVE RHYL	1
O/S THE SUN CENTRE PCO1 EAST PARADE RHYL	12
PCO PCO1 TYNEWYDD ROAD RHYL	7

A discussion was held relating to the retention of the former red box kiosks within the town of which only one remained (at the railway station).

RESOLVED that no objections were made.

43. EXCLUSION OF PRESS AND PUBLIC

It is recommended, pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that the Press and Public be excluded from the Meeting during consideration of the following items of business, on the grounds of confidentiality.

44. MINUTES OF THE RISK ASSESSMENT SUB-COMMITTEE

The confidential minutes (circulated with agenda) of the Risk Assessment Sub-Committee meetings held on 15th March 2021 and 29th March 2021 were submitted for approval.

RESOLVED that the recommendations were noted.

45. MINUTES OF THE GROUNDS MAINTENANCE SUB-COMMITTEE

The confidential minutes (circulated with agenda) of the Grounds Maintenance Sub-Committee held on 19th April 2021 were submitted for approval.

RESOLVED that the recommendations contained within the minutes were approved.

46. TYNEWYDD COMMUNITY CENTRE

The Town Clerk submitted the confidential report of the Risk Assessment Sub-Committee (copy enclosed) relating to the proposed transfer of the Tynewydd Community Centre to Rhyl Community Association and seeking Council approval to progress to the next stage of the transfer.

The report outlined the business cases for the proposed transfer and the benefits to be derived by the Council, the Association and the centre users from the transfer.

RESOLVED that the report was approved and the Town Clerk authorised to proceed as identified within the report.

47. CLOSURE OF MEETING

There being no further items of business the Chair declared the meeting closed.

Chair:

Date: